

Farmington Community Library Board of Trustees
Regular Meeting – 7:00 p.m.
November 11, 2021

Board Members Present: Hahn, Kelly, Stryd, Duron-Willner, Murphy, White, McClellan, Brown

Board Members Absent: None

Staff Members Present: Siegrist, Peterson, Wrench, McCormick, Showich-Gallup

Staff Members Absent: None

Call to Order at 6:07 PM

President Duron-Willner: recognition of Veterans Day

Approval of Agenda MOTION by Kelly to approve the Agenda for the November 11, 2021 Board meeting was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting on October 14, 2021 was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Treasurer's Report

Plante Moran - Suggested Budget Amendment for First Quarter, FY 2021-22: increase revenue by \$55,125 and increase expenditures by \$243,925.

Operating Bills

MOTION by McMillan that the Board of Trustees approve October 2021 operating bills totaling \$381,935.56 was supported by Kelly.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Stryd to receive and file the financial report was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to approve the suggested FY 2021-22 budget amendments of increasing revenue by \$55,125 and expenditures by \$243,925 was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Friends Report

- Friends have allocated \$80,000 to accommodate staff requests, mostly for programming.
- Friends will continue to support mobile hotspots.
- Mailer will be going out to members.
- Junior Friends (children in grades K-5) met for the first time.
- The September book sale hit pre-pandemic sales levels.
- High school students may earn service hours as Friends volunteers.

Interim Director's Report

- Vega Discover being added to Polaris catalog. One of first libraries in Michigan or even US to do this. Should improve catalog experience for patrons.
- Expect to hear more about Equity and Equality in FCL services. K. Sexton and K. Siegrist attended TLN forum.
- Several staff participating in FPS 21 Day Equity Challenge.
- MLK Day in-person walk on Twelve Mile will return in 2022; other pieces will be mix of in-person and virtual. FPS student panel will return.
- Annual Staff Day (occurred Nov. 11) - speaker from FPS addressed trauma, what it is and its impact. New staff recognized. Common goals - boosting circulation, staff training, ways to connect - discussed. D. Wrench addressed staff.
- M. Showich-Gallup attended Coffee with FPS Superintendent. K. Sexton volunteered to serve on FPS Strategic Planning / Effective Management of Resources Committee.
- Grants - FCL will benefit from ARPA (Library Rescue Plan Act) indirectly through sharing in TLN award. M. Showich-Gallup and K. Sexton awarded grants to attend Public Library Association Conference in March, 2022. M. Showich-Gallup: grant in conjunction with FFH Foundation for Youth and Families and Kickstart to create path from Liberty Street to Riley Pavilion.
- Next hire: Marketing
- State Aid Report ready to be sent
- Oxford Township proposed \$9.1 millage for expansion; it was fought by a super PAC. Proposal was defeated.

Facilities Report

- Elevators at Twelve Mile back or close to being back in operation; estimate sought for work at Liberty Street.
- Chiller replacement under way. Controls will be upgraded from pneumatic to digital.
- Power surges are damaging equipment. Motor for air handling unit burned out; replacement was done for \$8900. Difficult to get any money from DTE to cover damages.
- Per FHFD, the large fire door that drops from ceiling at Twelve Mile may no longer be necessary, due to other measure that have been taken in building.
- Bid process for Space Utilization Study is under way.

Sub-Committee Updates

Strategic Planning Committee - Ad-hoc committee formed to determine how the next strategic plan will be developed, and what timeline will be. Will bring recommendations to board. Kelly will chair with Stryd and White.

Personnel Committee - chaired by McClellan, will also include Murphy, Brown, with Duron-Willner as ex officio member.

Unfinished Business

None

New Business

Finance Committee to form; Brown to chair with Hahn, McClellan, Duron-Willner (ex officio).

MOTION by White to approve 2022 Holiday Schedule as presented supported by Hahn.

Vote: Aye: McClellan, Kelly, Stryd, White, Murphy, Hahn

Opposed: Duron-Willner, Brown

Motion passed.

Discussion: Majority of staff had voted to ask for Tuesday, July 5 off and to work Saturday, July 2. Is it better to close on Saturday or Tuesday, for community? Presented schedule has closing on Tuesday, so Library would close July 3, 4, 5, Sunday, Monday, Tuesday.

Discussion: should Library close on Juneteenth? Probably better to remain open, provide programming. Juneteenth falls on Sunday in 2022.

Trustee Comments

Duron-Willner: Statement from President, Vice President

Include statement?

White: Good that board offices are rotating. As I step away from three years of presidency, I wish to thank community for the depth of care about the library, especially in last three years. Thank you also to staff.

Correspondence:

One message, anonymous, re: updating contact information on the website

Public Comment:

MB Perrot - Please consider livestreaming meetings now that you are back in person. Use microphone.

M. Shereda - This (FCL) is an important place. Take care of it. Use Zoom to allow public to attend in-person meetings for equity and inclusion.

M. Showich-Gallup - statement from president, vice-president was super important. Put statement on website.

Adjournment

MOTION by Kelly to adjourn. Duron-Willner declare