



March 19, 2025

The Farmington Community Library is proud to be a welcoming space for everyone. Both FCL locations serve as public spaces for ideas, collaboration, and services that meet the community's needs. The Farmington Community Library is an EEO Employer.

POSITION: Library Science Student Intern – Children's Services Department (Non-Exempt)
HOURS: Up to 19 hours/week, including days, nights, and weekends on a flexible basis
LOCATION: FCL Farmington Hills
LENGTH: Desired start May 19–August 23, 2025 (flexible)

Responsibilities:

The Student Intern reports to the Head of Children's Services. This position may qualify for academic credit, with specifics to be arranged by the student, the Head of Children's Services, and the manager of the school's internship program or equivalent.

- Providing quick and accurate reference and reader's advisory services to the public
- Assist with Library events, including outreach activities, under the supervision of Library staff
- Other duties as assigned

Minimum Required Qualifications:

- Current enrollment in a School of Information/Library Science Master's accredited program
- Ability to work successfully with diverse patrons of all ages, ethnicities, and backgrounds
- Positive attitude and approach to problem solving, customer service and public service
- Excellent communication and interpersonal skills
- Strong organization and planning skills
- Maintains a prompt and reliable attendance record

Preferred Qualifications:

- Experience working with children
- Experience working in a public library or other customer service setting

Physical Activity Requirements:

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. Physical demand requirements are in excess of those for sedentary work. Light work usually requires walking or standing to a significant degree.

SALARY: \$18.80 per hour

BENEFITS: None

APPLICATION: Application, resume, and *optional* cover letter due by:
Monday, April 21, 2025 at 5:00 PM.
Crystal Peterson: Crystal.Peterson@farmlib.org

Farmington Community Library

FCL Farmington • 23500 Liberty St. • (248) 553-0321
FCL Farmington Hills • 32737 W. 12 Mile Rd. • (248) 553-0300