

Farmington Community Library

Volunteer Request

Location: FCL Farmington and FCL Farmington Hills

Department: Adult Services

Supervisor: Jamie Purdue

Volunteer Position: ESL Volunteer Substitute

What does the position involve?

- Fill in for ESL Conversation Group leader and/or ESL One-on-One conversation partners as needed.
- Lead adult English language learners in discussion activities designed to improve their language fluency.
- Create a relaxed, informal environment for practicing conversation skills. This is not intended to be a class, and the leader is not expected to teach.
- Ensure all participants get a chance to speak. Participants will have varying levels of comfort and skill. All should feel welcome.
- Report number of participants to information desk.

Specific skills needed for the work, if any:

- Native English speaker
- Excellent communication skills with staff and participants.
- Ability to lead and direct a discussion group of anywhere from 1-20 participants.

Number of hours a week volunteer is needed:

1 to 2 hours per week

Work preferences:

1. Work can be done any time or day of the week to fit volunteer's personal schedule.

Help is needed on a specific day at a specific time. The days and times could be any of the following:
Monday/Wednesday evenings, Tuesday/Thursday afternoons, Friday mornings

2. This is an ongoing project.

This project which will run for a limited time. This time period is:

A background check will be required for all volunteers over 18