

# Farmington Community Library Board of Trustees

## Board Meeting - 6:00 p.m. – November 10, 2022

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Board Members Present: Duron-Willner, Hahn, Murphy, Stryd, White, Brown, McClellan

Board Members Absent: Doby

Staff Members Present: Siegrist, Wrench, Showich-Gallup, Peterson

Staff Members Absent: None

### **CALL TO ORDER**

The Board Meeting was called to order at 6:05 p.m. by Board President Duron-Willner.

### **APPROVAL OF AGENDA**

**MOTION** by Murphy to approve the Agenda for the November 10, 2022 Board meeting with additional Public Comments session added after Approval of Minutes was supported by White.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

### **APPROVAL OF MINUTES**

**MOTION** by Stryd to approve the Minutes of the Regular Board Meeting held on October 14, 2022, was supported by McClellan.

**Vote: Aye: Stryd, Hahn, Brown, McClellan**

**Opposed: None**

**Abstain: Murphy, Duron-Willner, White**

**Motion passed.**

### **PUBLIC COMMENT (Added)**

Sharon Snodgrass (in person)- Please consider:

- Better (inside) signage.
- More staff to serve as ambassadors, specifically to serve patrons on floor.
- More focus groups
- Staff pictures and names posted

### **OPERATING BILLS**

**MOTION** by Brown that the Board of Trustees approve October expenditures totaling \$358,228.56 was supported by White.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown that the Board of Trustees receive and file October financial reports was supported by White.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

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**Motion passed.**

**FAST FORWARD LIBRARIES** (Cindy Fesemyer)

C. Fesemyer led board through SOAR exercise as part of strategic plan development.

S - strengths

O - opportunities

A - aspirations

R - results

**FRIENDS' REPORT** (Stacey Charlebois)

- Friends on track to raise \$30,000 through book sales in 2022. Close to level of \$33,000 that was common through 2019.
- Membership letter is coming
- There will be a Giving Tuesday blast that will be focused on a "library of things"

**LIBRARY DIRECTOR'S REPORT** (Kelley Siegrist)

- Marie Benedict (author) was very popular, was fabulous.
- Strategic Plan work: community survey has closed; focus groups will take place in coming weeks.
- New event calendar rolls out December 9. Possible to print your own brochure of programs.
- Food Truck Tuesdays coming in April - 4th Tuesday of each month through September.
- Giving Tuesday - donations to Friends focused on library of things.
- Library mobile app to launch in late January.
- New AV equipment is now installed in conference rooms and board room. Auditorium and downtown meeting room still waiting on equipment.
- A Farmington Farmington Hills Foundation for Youth and Families grant will make possible a Book and Author Festival as part of Art on the Grand.

- **Facilities Report** (Donald Wrench)

- Leaking sprinkler line caused sinkhole at Liberty Street on 10/31; repair complete.
- Chiller work at Twelve Mile is nearly complete.

D. Wrench is investigating:

- replacing stairwell carpet going down to Children's at Twelve Mile
- replacing HVAC unit in Maintenance Office
- getting Liberty Street Fire Alarm System monitored, as Twelve Mile currently is.

Projects on hold:

- Conveyor System quote
- EV charging station

**Fire door**

**MOTION** by White that an additional \$9,676 be paid to National Door Systems to cover permit fees was supported by Stryd.

**Vote:** **Aye: All in favor** (7-0)

**Opposed: None**

**Motion passed.**

**COMMITTEE REPORTS**

**Strategic Planning**

- No report.

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**Personnel Committee** (Ernie McClellan)

- Evaluation of the Director coming.

**UNFINISHED BUSINESS**

- None.

**NEW BUSINESS**

- **Retiree benefits**

**MOTION** by McClellan to move the Retiree Health Insurance plan to Humana 476 effective January 1, 2023, was supported by Brown.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

None

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**ADJOURNMENT**

**MOTION** by McClellan to adjourn the Board Meeting was supported by Murphy.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

The Board meeting was adjourned by President Duron-Willner. The next meeting of the Library Board is scheduled for Thursday, December 8, 2022 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees