

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - October 9, 2025
Liberty Street Branch**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, Snodgrass, Doby (arrives late) Snead, White

Board Members Absent: None

Staff Members Present: Siegrist, Baker, Showich-Gallup, Clark, Wioskowski

Staff Members Absent: Peterson

CALL TO ORDER

The Regular Board Meeting was called to order at 6:08 by President McClellan.

APPROVAL OF AGENDA

MOTION by White to approve the Agenda for the October 9, 2025 Board meeting adding approval of minutes for October 2 special meeting and “EV Discussion” under Facilities update was supported by Snodgrass.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

AUDIT PRESENTATION

Kari Shea, Plante Moran

- Auditor Alan C. Young & Associates, P.C. returned an “unmodified opinion” of the Farmington Community Library’s financial statements.
- FCL’s current fund balance is roughly enough to cover 10 months of operations.
- Moving money to MiClass has earned a higher amount of interest.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

MOTION by Snead to approve the Minutes of the Regular Board Meeting held September 11, 2025, was supported by Brown.

Vote: Aye: McClellan, Brown, Murphy, Snead, Snodgrass

Opposed: None

Abstain: Muthukuda, White

Motion passed.

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(Doby arrives.)

DRAFT

MOTION by Muthukuda to approve the Minutes of the Special Board Meeting held September 18, 2025, was supported by White

Vote: Aye: McClellan, Muthukuda, Brown, Murphy, Snodgrass, Doby, White

Opposed: None

Abstain: Snead

Motion passed.

MOTION by Murphy to approve the Minutes of the Special Board Meeting held October 2, 2025, was supported by Muthukuda.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

MOTION by White to amend the Minutes of the Regular Board Meeting held August 14, 2025, so that the date is correct was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying September 2025 operating bills totaling \$525,851.43 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file September 2025 financial reports was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

K. Brown: year to date interest earned from Michigan Class is \$403,352.29

FRIENDS' REPORT (S. Charlesbois)

- Two new board members have been added
- Friends poured beer at the Harvest Moon celebration.
- Friends received \$250 from the Exemplars Club.
- 2025 book sale proceeds are roughly \$18,500 so far, plus more than \$2,000 more through E-Bay sales of rarer books. Next big sale will be October 24-26.
- Katherine Center author event can still be joined online. In-person is full.

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- Giving Tuesday is coming soon.

DRAFT

- E. McClellan: Farmington Friends were mentioned in *Farmington Press* article about Friends Week.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Article in *Farmington Press* describing K. Siegrist's career on eve of retirement.
- Grand Raven walks are being held each Thursday evening in October.
- FCL was named a 2025 Large Business of the Year by Chamber of Commerce.
- Staff Day will be held November 11. Both branches will be closed.
- The statewide Michigan Electronic Library (MeL) will continue for another year. MeL was in danger due to federal cuts to libraries.
- Annual (popular!) paranormal investigation will occur October 25. Registration is encouraged.
- Staff highlight: Adrian Clark and Jill Wioskowski, adult librarians.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Director Search - see New Business

Facilities (S. Snodgrass)

- EV charging stations: anticipated parking lot improvements will require consideration of whether to install infrastructure for EV charging. Per E. McMullen, this will be on a future agenda.
- LED lights have been installed in parking lot at Twelve Mile.
- Committee members visited Plymouth District Library to view new Children's area and outdoor amphitheater.
- Creating new outdoor programming space may require better signage for smoking areas.
- The next Committee meeting will be November 6.

Finance (S. Snead)

- Working on planned giving, naming rights for large donations.
- Next Committee meeting will be in late October.

UNFINISHED BUSINESS

None

NEW BUSINESS

Candidate Selection

MOTION by Muthukuda to offer the position of FCL director to Sasha Matthews with a salary in the posted range plus moving expenses was supported by Murphy.

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Vote (roll call): **Aye:** McClellan, Muthukuda, Murphy, Brown, Snead, Doby, Snodgrass,
White

Opposed: None

Motion passed.

DRAFT

New chairs for Twelve Mile computer area

MOTION by White to spend up to \$16,500 for 30 new chairs from Library Design and for removal of old chairs was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

- K. Brown - thank you to Personnel Committee and particularly D. Muthukuda for work on director search.
- C. Doby - proud to be associated with a library that attracted such quality candidates for director.
- J. White - Toast to Education, fundraiser for Farmington Farmington Hills Education Foundation, will occur November 7. FCL librarians could potentially receive FFHEF grant money.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:28. The next meeting of the Library Board is scheduled for Thursday, November 13, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees