



**Farmington Community Library
Board of Trustees Meeting
Thursday, July 14, 2022
6:00 p.m.**

Contact Trustees

<http://www.farmlib.org/contact-the-library-board/>

Farmington Community Library Board of Trustees
Regular Meeting – 6:00 p.m.
July 14, 2022

- **Call to Order (6:05)**
- **Approval of Agenda**
- **Minutes**
 - Approval of Minutes - Regular Board Meeting - June 9, 2022
- **Treasurers Report (6:15-6:20)**
 - Operating Bills
 - Approval of June 2022 Bills
- **Friends Report (6:20-6:30)**
- **Director's Report (6:30-7:00)**
 - Facilities Report
 - Sarah
- **Sub-Committee Updates (7:00-7:10)**
 - Strategic Planning Committee
 - Personnel Committee
- **Unfinished Business (7:10-7:30)**
 - Strategic Planning RFQ
- **New Business (7:30-7:50)**
 - Doodle Poll results; 8/12 evening out & 10/2 for board retreat
 - Founders Festival 7/16/22
- **Board Trustee Comments and Announcements**
 - Chamber breakfast insights
- **Correspondence**
- **Public Comment (3 minutes per person)**

- **Adjournment**

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – June 9, 2022**

Board Members Present: Brown, Hahn, Kelly, McClellan, Murphy, White
Board Members Absent: Duron-Willner, Stryd
Staff Members Present: Siegrist, Wrench, Showich-Gallup, Brown, Zitter Masindi
Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:03 p.m. by Board Vice-President McClellan.

APPROVAL OF AGENDA

MOTION by Brown to approve the Agenda for the June 9, 2022 Board meeting was supported by White.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Murphy to approve the Minutes of the Regular Board Meeting on May 12, 2022, was supported by Brown.

Vote: Aye: Brown, Hahn, McClellan, Murphy

Opposed: None

Abstain: Kelly, White

Motion passed.

BUDGET AMENDMENT (Kari Shea, Plante Moran)

MOTION by White to approve amendment of FY 2022 budget as suggested by Plante Moran of decrease of revenues of \$23,350 and decrease of expenditures of \$495,660 was supported by Kelly.

Vote: Aye: All in favor

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by Brown that the Board of Trustees approve expenditures totaling \$344,738.29 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FINANCIAL REPORT

MOTION by Brown to receive and file the Monthly Budget for May, 2022, was supported by Kelly.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (Stacey Charlebois)

- No Friends board meeting in July or August
- S. Charlebois will be attending the ALA conference in June. There is a virtual United for Libraries (Michigan chapter) conference in August.

LIBRARY DIRECTOR'S REPORT (Kelley Siegrist)

- Michigan Municipal Liability Insurance fee will increase slightly (2.18 %) in FY 2023 but FCL will also receive an increased dividend.
- Audio system in auditorium has died. P. McCormick had already been seeking bids in anticipation.
- The second of the e-rate grants was approved for network upgrade project.
- Per M. Showich-Gallup, registration numbers for Summer Reading (began June 4) are back up to pre-pandemic level.
- FCL will be participating in Juneteenth celebration on June 18 at the First African Methodist Episcopal Church at Nardin Park.

- **Facilities Report** (Donald Wrench)

- Elevator maintenance contract with Schindler will expire on August 1, 2023. Either party must give 90-day notice if not renewing.
 - Bids to replace parking lot at Twelve Mile came in at \$270,000. A bid to cut and patch came in at \$59,000.
 - Allied is moving ahead on entry doors at Liberty Street. New entries will have sliding doors.
 - Capability to charge electric vehicles. At Twelve Mile, new transformer may be needed. D. Wrench is consulting with DTE. At Liberty Street, City of Farmington may take this on because they believe that they own parking lot. Discussions with DTE and Farmington are still ongoing.
 - Work on new fire door at Twelve Mile will entail door being down for a week.
- In-person outreach has been taking place at Farmington Early Childhood Center (FPC) and at senior centers. Positive feedback for this on social media.
 - Profile of staff member - Rebecca Brown, the Dragon Librarian

Danette Duron-Willner arrives at meeting; seven members now present. Vice-President McClellan continues to chair the meeting.

- **Update on Marketing** (Sarah Zitter Masindi)

- Rebrand Proposal - new Logo, Tagline, Voice
- Intended to address pain points named by staff and community members:
 - lack of full understanding of services offered
 - visual identity is outdated
 - public image is inconsistent
- S. Zitter Masindi is getting feedback from staff

COMMITTEE REPORTS

Strategic Planning (Michele Kelly)

Facilitator - four proposals have been received from firms interested in facilitating our strategic planning. Committee will meet and bring any recommendations to board in July.

Personnel Committee (Ernie McClellan)

Committee is working on a tool to use for evaluation of the director. It will include specific data point targets as well as room for description. Committee will be meeting with K. Siegrist about the FCL Organization Chart.

UNFINISHED BUSINESS

- COLA increase for substitutes

MOTION by White to increase rate of pay for substitutes by 2.5 % as cost of living allowance was supported by Hahn.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

NEW BUSINESS

- Officer Elections
 - Duron-Willner is nominated for president by Brown; no other nominations.
 - McClellan is nominated for vice-president by Hahn; no other nominations.
 - Brown is nominated for treasurer by Hahn; no other nominations.
 - White is nominated for secretary by Kelly; no other nominations.

Officers for 2022-23:

President: Danette Duron-Willner

Vice-President: Ernie McClellan

Treasurer: Kathie Brown

Secretary: Jim White

- Board Opening

MOTION by Duron-Willner to extend M. Kelly's term as a board member for three months [beyond June, 2022], or until Farmington appoints a new member, whichever comes first, was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

- Social gathering

Board is looking to gather at some social event this summer, as well as to hold retreat in October.

- Parking Lot

MOTION by Hahn to allocate \$60,000 for Twelve Mile parking lot cutting and repair was supported by Duron-Willner.

Vote: Aye: All in favor

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

ADJOURNMENT

MOTION by Kelly to adjourn the Board Meeting was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 9:20 pm by Vice-President McClellan. The next meeting of the Library Board is scheduled for Thursday, July 14, 2022, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees



Plante & Moran, PLLC
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Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

July 11, 2022

To: Kelley Siegrist, Library Director
Farmington Community Library (FCL) Board of Directors

Re: June 2022 Monthly Financial Statements

Enclosed are the following Monthly Financial Statements for your review:

1. Check Register
2. Balance Sheet – General Fund
3. Revenue & Expenditure Report – General Fund
4. Balance Sheet – Endowment Fund
5. Revenue & Expenditure Report – Endowment Fund
6. Balance Sheet – Capital Reserve Fund
7. Revenue & Expenditure Report – Capital Reserve Fund
8. Investment Report

Note: We are unable to obtain online banking access to the Liberty Endowment account located at Fidelity. This account will be updated upon receipt of the paper statement.

Fiscal Year Ending June 30, 2022 balances are still in draft form and subject to change in conjunction with the audit. Audit fieldwork is scheduled to begin August 28, 2022.

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.



Farmington Community Library Check Register

Date	Vendor	Document No	Amount Cleared
	Bank: 1	Account No	
06/08/2022	10126--Michigan Employers Retirement		4,587.19 06/30/2022
06/08/2022	10126--Michigan Employers Retirement		1,514.11 06/30/2022
06/08/2022	10126--Michigan Employers Retirement		1,276.93 06/30/2022
06/08/2022	10126--Michigan Employers Retirement		3,310.36 06/30/2022
06/08/2022	10126--Michigan Employers Retirement		4,050.76 06/30/2022
06/08/2022	10140--ADP, LLC		22,635.33 06/30/2022
06/22/2022	10140--ADP, LLC		25,489.77 06/30/2022
06/22/2022	10126--Michigan Employers Retirement		4,919.12 06/30/2022
06/22/2022	10126--Michigan Employers Retirement		2,073.62 06/30/2022
06/22/2022	10126--Michigan Employers Retirement		553.87 06/30/2022
06/22/2022	10126--Michigan Employers Retirement		4,064.24 06/30/2022
06/22/2022	10126--Michigan Employers Retirement		3,377.60 06/30/2022
06/22/2022	10126--Michigan Employers Retirement		15,023.56 06/30/2022
06/24/2022	10140--ADP, LLC		3,765.40 06/30/2022
06/24/2022	10140--ADP, LLC		337.50 06/30/2022
	Total for Comerica - 4751		<u>96,979.36</u>
	Bank: Bill.com Clearing - Bill.com Money Out Clearing	Account No:	
06/01/2022	10025--Danboise Mechanical Inc		613.95 In Transit
06/01/2022	10201--Plante Moran		2,953.53 In Transit
06/01/2022	10230--BottomLine Personal		39.00 In Transit
06/01/2022	10106--AT&T Long Distance		12.62 In Transit
06/01/2022	10011--Midwest Tape		1,703.02 In Transit
06/01/2022	10010--McCoy Maintenance Inc		975.00 In Transit
06/01/2022	10023--Witt Mechanical, Inc		4,936.44 In Transit
06/01/2022	10000--Baker & Taylor Inc		6,891.89 In Transit
06/01/2022	10004--Ingram Library Services		1,217.73 In Transit
06/09/2022	10038--Douglas Moye		175.00 In Transit
06/09/2022	10002--Farmington Community Library		3,116.95 In Transit
06/09/2022	10121--Library Ideas		1,179.00 In Transit
06/09/2022	10022--Tech Logic		4,005.00 In Transit
06/09/2022	10079--Midwest Tape Hoopla		8,259.07 In Transit
06/09/2022	10083--Pitney Bowes Global Financial Services Inc		249.63 In Transit
06/09/2022	10364--Blick Art Materials		210.28 In Transit
06/09/2022	10440--Authors Unbound		2,000.00 In Transit
06/09/2022	10004--Ingram Library Services		310.33 In Transit
06/09/2022	10017--CDW Government Inc		1,700.04 In Transit
06/09/2022	10031--Quill LLC		197.97 In Transit
06/09/2022	10132--Scholastic Inc.		1,872.80 In Transit
06/09/2022	10011--Midwest Tape		326.76 In Transit
06/09/2022	10000--Baker & Taylor Inc		1,995.00 In Transit
06/09/2022	10351--Michigan Science Center		187.50 In Transit
06/09/2022	10220--PTS Communications		150.00 In Transit
06/09/2022	10221--Jennifer Willard		500.00 In Transit
06/09/2022	10032--The Friends Of The Library		210.00 In Transit
06/09/2022	10201--Plante Moran		1,876.70 In Transit
06/09/2022	10024--City of Farmington Hills		166.43 In Transit
06/09/2022	10417--Anna Granch		51.85 In Transit
06/09/2022	10010--McCoy Maintenance Inc		10,065.00 In Transit
06/09/2022	10227--Royal Roofing		2,900.00 In Transit
06/09/2022	10025--Danboise Mechanical Inc		3,920.00 In Transit
06/09/2022	10075--Lush Lawn/Safari Tree		302.00 In Transit
06/13/2022	10060--Bonnie Greschaw		(346.20) In Transit
06/21/2022	10094--Michigan Library Association		85.00 In Transit
06/21/2022	10225--Sage Software Inc		2,505.00 In Transit
06/21/2022	10008--Amazon		55.00 In Transit
06/21/2022	10345--Kennedy Industries		1,830.00 In Transit
06/21/2022	10017--CDW Government Inc		150.00 In Transit
06/21/2022	10132--Scholastic Inc.		19.45 In Transit
06/21/2022	10231--CCH Incorporated		209.23 In Transit
06/21/2022	10258--Icle		128.50 In Transit
06/21/2022	10164--Tsai Fong Books, Inc		769.26 In Transit
06/21/2022	10156--Kelley Siegrist		70.96 In Transit
06/21/2022	10422--Rebecca Hall		56.38 In Transit
06/21/2022	10027--Great Lakes Ace Hardware		3.18 In Transit
06/21/2022	10141--Benistar/UA-6803		12,901.00 In Transit
06/21/2022	10441--Precision		350.00 In Transit
06/21/2022	10054--Schindler Elevator Corp		625.57 In Transit

Farmington Community Library Check Register

Date	Vendor	Document No	Amount Cleared
06/21/2022	10147--EHIM		709.17 In Transit
06/21/2022	10054--Schindler Elevator Corp		994.39 In Transit
06/21/2022	10370--Mergent		879.00 In Transit
06/21/2022	10029--Unique		168.80 In Transit
06/21/2022	10035--The Library Network		2,755.00 In Transit
06/21/2022	10026--FJ Lafontaine & Sons Landscaping		760.00 In Transit
06/21/2022	10004--Ingram Library Services		318.12 In Transit
06/21/2022	10011--Midwest Tape		75.87 In Transit
06/21/2022	10011--Midwest Tape		3,010.26 In Transit
06/21/2022	10016--Advanced Pest Control		268.00 In Transit
06/21/2022	10000--Baker & Taylor Inc		8,153.28 In Transit
06/22/2022	10143--Blue Care Network		25,535.28 In Transit
06/22/2022	10444--Petty Cash		227.60 In Transit
06/22/2022	10012--NBS		540.00 In Transit
06/22/2022	10046--EnvisionWare, Inc		6,637.00 In Transit
06/22/2022	10020--Gordon Food Service Inc		14.97 In Transit
06/22/2022	10219--MidWest Collaborative for Library Services		250.00 In Transit
06/22/2022	10436--The Library Store		700.51 In Transit
06/22/2022	10349--Steven Koponen		100.00 In Transit
06/22/2022	10025--Danboise Mechanical Inc		7,896.00 In Transit
06/22/2022	10443--Paper Express		599.25 In Transit
06/22/2022	10032--The Friends Of The Library		225.00 In Transit
06/22/2022	10221--Jennifer Willard		14.83 In Transit
06/22/2022	10445--Quarles Enterprises , LLC		375.00 In Transit
06/22/2022	10027--Great Lakes Ace Hardware		19.58 In Transit
06/22/2022	10201--Plante Moran		3,503.97 In Transit
06/22/2022	10442--LeeAnne Stabile		100.00 In Transit
06/22/2022	10260--Kristel Sexton		18.00 In Transit
06/22/2022	10253--Michigan Municipal League Liability and Property Pool		64,533.00 In Transit
06/22/2022	10011--Midwest Tape		2,113.90 In Transit
06/22/2022	10004--Ingram Library Services		1,400.25 In Transit
06/22/2022	10132--Scholastic Inc.		3,114.84 In Transit
06/22/2022	10037--Dorothy Hinton		120.00 In Transit
06/22/2022	10082--OverDrive, Inc		965.38 In Transit
06/22/2022	10031--Quill LLC		1,060.34 In Transit
06/22/2022	10008--Amazon		478.79 In Transit
06/22/2022	10000--Baker & Taylor Inc		3,572.18 In Transit
06/22/2022	10047--Fred's Landscape		3,210.00 In Transit
06/24/2022	10012--NBS		722.00 In Transit
06/24/2022	10187--Network Services Company		2,058.35 In Transit
06/24/2022	10090--Dubois Chemicals, Inc		216.45 In Transit
06/24/2022	10031--Quill LLC		44.45 In Transit
06/24/2022	10000--Baker & Taylor Inc		427.02 In Transit
06/24/2022	10284--MBM Technology Solutions		799.00 In Transit
06/24/2022	10082--OverDrive, Inc		677.82 In Transit
06/24/2022	10011--Midwest Tape		4,146.63 In Transit
06/24/2022	10008--Amazon		588.50 In Transit
06/29/2022	10394--Great Lakes Ace Hardware 047		16.98 In Transit
06/29/2022	10203--Farmington/Farmington Hills Breakfast Optimist Club		25.00 In Transit
06/29/2022	10237--CFRA		210.00 In Transit
06/29/2022	10004--Ingram Library Services		383.31 In Transit
06/29/2022	10000--Baker & Taylor Inc		977.26 In Transit
06/29/2022	10008--Amazon		331.99 In Transit
	Total for Bill.com Clearing		<u>241,725.14</u>
06/08/2022	10006--Bright House Networks		123.99 06/30/2022
06/08/2022	10009--Consumers Energy		401.29 06/30/2022
06/09/2022	10243--Unemployment Insurance Agency		1,779.25 06/30/2022
06/10/2022	10009--Consumers Energy		1,550.50 06/30/2022
06/12/2022	10019--Clear Rate Communications		420.23 06/30/2022
06/13/2022	10014--T-Mobile		1,143.39 06/30/2022
06/14/2022	10330--Comerica Commerical Card Services		1,016.80 06/30/2022
06/17/2022	10005--DTE Energy		14,671.16 06/30/2022
06/17/2022	10005--DTE Energy		3,416.39 06/30/2022
06/17/2022	10087--WM Corporate Services, Inc.		327.90 06/30/2022
06/17/2022	10202--Jim Gill Inc	27155	2,000.00 06/30/2022
06/27/2022	10003--AT&T		232.65 06/30/2022
06/27/2022	10002--AT&T		701.87 06/30/2022
			<u>27,785.42</u>

Motion Required:

Created on: 07/07/2022, 8:24 PM EDT

I move that the Board approve the above expenditures as presented
GRAND TOTAL: \$366,489.92

Farmington Community Library
Comparative Balance Sheet
As of June 30, 2022

	PERIOD ENDED 06/30/2021	PERIOD ENDED 06/30/2022	CHANGE	% CHANGE
Assets				
Cash & Cash Equivalents				
000001 - General Checking - Comerica	419,870.53	348,541.13	(71,329.40)	(16.98) %
000002 - General - J Fund - Comerica	2,620,772.32	0.00	(2,620,772.32)	(100.00) %
000004 - Petty Cash	1,260.00	1,260.00	0.00	0.00 %
000007 - Payroll Checking - Comerica	240,923.08	291,923.25	51,000.17	21.16 %
000010 - Pamphlet Checking	326.02	0.00	(326.02)	(100.00) %
000011 - Millage Money Market - Comerica	1,694,500.07	5,553,236.99	3,858,736.92	227.72 %
000012 - Winter Millage - Comerica Bank	1,781.92	0.00	(1,781.92)	(100.00) %
000013 - Gift Checking - Talmer Bank	399,061.60	0.00	(399,061.60)	(100.00) %
Total Cash & Cash Equivalents	5,378,495.54	6,194,961.37	816,465.83	15.18 %
Other Assets				
000018 - Accounts Receivable	249,956.62	0.00	(249,956.62)	(100.00) %
000040 - Accounts Receivable - Metro Net	20,914.55	0.00	(20,914.55)	(100.00) %
000042 - Accounts Receivable - Friends	44,303.17	0.00	(44,303.17)	(100.00) %
000043 - Accounts Receivable - Interlibrary Loan	0.00	(2.56)	(2.56)	100.00 %
000123 - Prepaid Expense	148,617.67	117,232.70	(31,384.97)	(21.11) %
Total Other Assets	463,792.01	117,230.14	(346,561.87)	(74.72) %
Total Assets	5,842,287.55	6,312,191.51	469,903.96	8.04 %
Liabilities and Equity				
Liabilities				
Current Liabilities				
000202 - Accounts Payable	190,193.07	82,260.15	(107,932.92)	(56.74) %
000203 - Manual Accounts Payable	20,665.73	0.00	(20,665.73)	(100.00) %
000209 - Friends of Library - Book Sale	133.00	4,864.65	4,731.65	3,557.63 %
000216 - Due to Other Governments	9,854.10	9,854.10	0.00	0.00 %
000256 - Year End - other Accruals	59,950.00	0.00	(59,950.00)	(100.00) %
000257 - Accrued Payroll	67,141.05	0.00	(67,141.05)	(100.00) %
000258 - Section 125- Medical Reimbrsmt	281.60	316.41	34.81	12.36 %
Total Current Liabilities	348,218.55	97,295.31	(250,923.24)	(72.05) %
Long Term Liabilities				
000331 - Unemployment Liability	401,930.00	398,452.50	(3,477.50)	(0.86) %
000339 - Unearned Revenues	52,998.45	0.00	(52,998.45)	(100.00) %
Total Long Term Liabilities	454,928.45	398,452.50	(56,475.95)	(12.41) %
Total Liabilities	803,147.00	495,747.81	(307,399.19)	(38.27) %
Equity				
000390 - Fund Balance	3,958,796.83	5,054,919.00	1,096,122.17	27.68 %
Total Equity	3,958,796.83	5,054,919.00	1,096,122.17	27.68 %
Net Income Current Period	1,080,343.72	761,524.70	(318,819.02)	(29.51) %

General Fund

Farmington Community Library
Comparative Balance Sheet
As of June 30, 2022

	<u>PERIOD ENDED</u> <u>06/30/2021</u>	<u>PERIOD ENDED</u> <u>06/30/2022</u>	<u>CHANGE</u>	<u>% CHANGE</u>
Total Liabilities and Equity	<u>5,842,287.55</u>	<u>6,312,191.51</u>	<u>469,903.96</u>	<u>8.04 %</u>

Farmington Community Library
Revenue and Expenditure Report
As of June 30, 2022

	Year Ending	Year Ending		Year To Date	% BUDGET
	06/30/2021	06/30/2022	06/30/2022	06/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
000404 - Summer Tax Revenue - Hills	3,394,148.18	3,536,531.00	3,536,531.00	3,487,814.49	98.62 %
000405 - Summer Tax Revenue - City	338,444.05	367,945.00	367,945.00	346,061.85	94.05 %
000406 - Winter Tax Revenue - Hills	2,042,434.78	2,070,545.00	2,070,545.00	2,015,934.58	97.36 %
000407 - Winter Tax Revenue - City	197,199.55	215,420.00	215,420.00	201,313.60	93.45 %
000410 - Delinquent Taxes	16,245.10	6,200.00	3,500.00	82,983.28	2,370.95 %
000450 - MI Special Assmt/replaced PPT	315,943.41	318,490.00	318,885.00	318,927.41	100.01 %
000539 - State Penal Fine Revenue	159,114.17	185,000.00	185,000.00	0.00	0.00 %
000540 - State Aid - Farmington Library	78,154.11	60,000.00	60,000.00	46,642.58	77.74 %
000541 - Grant Revenue	783.90	1,820.00	3,200.00	3,478.00	108.69 %
000602 - Auditorium Fees	(3,350.00)	0.00	11,000.00	9,820.00	89.27 %
000603 - Metro Net Agency Fee	10,000.00	10,000.00	10,000.00	10,000.00	100.00 %
000642 - Copy Vending Machine Revenue	4,196.22	2,150.00	22,150.00	24,648.89	111.28 %
000643 - Snack Vending Machines Revenue	42.82	45.00	45.00	1,733.77	3,852.82 %
000644 - Paver Sales	400.00	0.00	750.00	1,200.00	160.00 %
000646 - Memorial & Gifts Revenue	9,429.21	11,700.00	12,650.00	12,640.84	99.93 %
000655 - Fines, Fees & Lost Book	5,363.80	5,400.00	6,400.00	5,722.17	89.41 %
000665 - Interest	2,736.78	3,500.00	3,700.00	3,693.49	99.82 %
000670 - Interest - Gift Fund only	36.14	30.00	30.00	5.03	16.77 %
000671 - Other Misc Revenue	37,212.33	12,280.00	26,280.00	21,962.53	83.57 %
000674 - Gifts From Friends of Library	0.00	62,000.00	80,000.00	77,635.17	97.04 %
Total Revenue	6,608,534.55	6,869,056.00	6,934,031.00	6,672,217.68	96.22 %
Expenses					
Payroll and Related Expenses					
000702 - Salaries & Wage Expense	1,998,609.34	2,668,800.00	2,493,800.00	2,177,301.78	87.31 %
000709 - Employers FICA expense	143,170.99	204,600.00	190,780.00	157,356.06	82.48 %
000723 - OPEB Expense	78,425.96	116,300.00	79,000.00	61,504.75	77.85 %
000724 - Retiree Health Ins	130,662.74	150,800.00	144,800.00	140,918.64	97.32 %
000725 - Dental, Optical, & Hearing	0.00	30,000.00	20,000.00	15,844.21	79.22 %
000726 - Hospitalization Insurance	229,782.10	307,100.00	264,400.00	262,691.05	99.35 %
000727 - Group Life - Mutual of Omaha	12,268.61	20,400.00	15,400.00	14,282.68	92.74 %
000728 - Retirement Fund - Employers	175,678.50	204,780.00	267,000.00	263,828.45	98.81 %
000729 - Unemployment Compensation	203,727.05	0.00	250.00	0.00	0.00 %
Total Payroll and Related Expenses	2,972,325.29	3,702,780.00	3,475,430.00	3,093,727.62	89.02 %
Other Expenses					
000750 - Office Supplies	10,289.34	12,050.00	20,000.00	12,396.78	61.98 %
000752 - Operating Supplies	14,484.66	19,450.00	24,450.00	19,970.70	81.68 %
000754 - Vending Equipment & Supplies	14,095.42	19,500.00	24,500.00	19,231.23	78.49 %
000791 - Newspapers & Periodicals	34,006.10	38,000.00	38,000.00	35,980.95	94.69 %

General Fund

**Farmington Community Library
Revenue and Expenditure Report
As of June 30, 2022**

	Year Ending	Year Ending		Year To Date	% BUDGET
	06/30/2021	06/30/2022	06/30/2022	06/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
000801 - Professional Services	605,751.28	275,000.00	275,000.00	225,213.35	81.90 %
000850 - Telephone	19,286.59	20,460.00	20,460.00	19,124.04	93.47 %
000851 - Postage	1,725.87	7,000.00	5,000.00	3,507.04	70.14 %
000860 - Transportation	709.14	1,090.00	4,000.00	2,771.93	69.30 %
000880 - Programming & Publicity	14,798.16	15,000.00	15,000.00	6,128.72	40.86 %
000900 - Processing	0.00	12,000.00	52,000.00	36,491.80	70.18 %
000901 - Gift Fund Purchases	0.00	0.00	7,000.00	10,406.87	148.67 %
000902 - Friends Gift Purchases	1,750.00	0.00	80,000.00	49,319.88	61.65 %
000911 - Training & Conferences	12,623.10	15,175.00	15,175.00	11,975.77	78.92 %
000915 - Memberships	6,565.37	18,100.00	18,100.00	6,550.19	36.19 %
000918 - Water	36,732.73	37,250.00	37,250.00	25,362.72	68.09 %
000920 - Electricity	176,371.69	188,000.00	188,000.00	170,294.24	90.58 %
000921 - Heat	22,895.96	26,000.00	36,000.00	27,008.46	75.02 %
000925 - Landscaping /Snow Removal	30,907.16	39,500.00	39,500.00	39,324.54	99.56 %
000930 - Maintenance/Repairs	0.00	0.00	47,000.00	34,645.73	73.71 %
000931 - Repairs & Maintenance Supplies	46,581.73	69,000.00	29,000.00	20,363.03	70.22 %
000934 - Maintenance Contracts	301,711.85	300,000.00	300,000.00	233,324.88	77.77 %
000935 - Insurance & Bonds	69,542.55	71,620.00	76,620.00	75,538.00	98.59 %
000949 - Technology Upgrades	44,282.08	155,000.00	45,000.00	29,404.50	65.34 %
000950 - E Library Cataloging (OCLC)	20,416.26	20,420.00	21,175.00	21,174.80	100.00 %
000955 - Miscellaneous	53,647.06	7,000.00	7,000.00	3,248.96	46.41 %
000957 - COVID-19	30,187.24	55,825.00	15,825.00	10,202.54	64.47 %
000975 - Building & Improvements	180,574.50	300,000.00	320,000.00	219,673.43	68.65 %
000980 - Furniture/Furnishings	0.00	40,000.00	40,000.00	1,802.31	4.51 %
000981 - Vehicle	521.95	1,050.00	1,600.00	1,303.46	81.47 %
000982 - Books	219,858.24	245,000.00	259,000.00	237,853.00	91.84 %
000984 - Software	45,760.19	75,000.00	50,000.00	27,735.01	55.47 %
000985 - Equipment	5,602.52	50,525.00	50,525.00	16,165.69	32.00 %
000986 - Computers	12.99	35,000.00	35,000.00	26,238.72	74.97 %
000987 - Integrated Library System	0.00	70,000.00	189,000.00	170,928.91	90.44 %
000988 - Audio Visual	18,547.35	42,000.00	42,000.00	34,258.54	81.57 %
000989 - Information Resources	191,255.20	205,735.00	294,735.00	230,101.04	78.07 %
000990 - Video/ DVD/ Movie Collection	78,656.12	81,600.00	81,600.00	56,169.12	68.83 %
000991 - TLN (formerly Metro Net)	25,589.14	30,000.00	36,500.00	28,188.48	77.23 %
Total Other Expenses	2,335,739.54	2,598,350.00	2,841,015.00	2,199,379.36	77.42 %
Total Expenses	5,308,064.83	6,301,130.00	6,316,445.00	5,293,106.98	83.80 %
Transfers					
000995 - Transfer out	(220,126.00)	(567,926.00)	(617,586.00)	(617,586.00)	100.00 %
Total Transfers	(220,126.00)	(567,926.00)	(617,586.00)	(617,586.00)	100.00 %

General Fund

Farmington Community Library
Revenue and Expenditure Report
As of June 30, 2022

	Year Ending 06/30/2021	Year Ending 06/30/2022		Year To Date 06/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BUDGET
Total Revenue in Excess of Expenses	1,080,343.72	0.00	0.00	761,524.70	0.00 %

Endowment Fund

Farmington Community Library
 Comparative Balance Sheet
 As of June 30, 2022

	PERIOD ENDED 06/30/2021	PERIOD ENDED 06/30/2022	CHANGE	% CHANGE
Assets				
Cash & Cash Equivalents				
000017 - Library Endowment Fund	352,745.48	347,231.78	(5,513.70)	(1.56) %
Total Cash & Cash Equivalents	<u>352,745.48</u>	<u>347,231.78</u>	<u>(5,513.70)</u>	<u>(1.56) %</u>
Total Assets	<u>352,745.48</u>	<u>347,231.78</u>	<u>(5,513.70)</u>	<u>(1.56) %</u>
Liabilities and Equity				
Equity				
000375 - Fund Balance - Restricted - Farmington Branch	100,000.00	100,000.00	0.00	0.00 %
000380 - Fund Balance - Committed - future endowments	254,510.45	252,745.48	(1,764.97)	(0.69) %
Total Equity	<u>354,510.45</u>	<u>352,745.48</u>	<u>(1,764.97)</u>	<u>(0.49) %</u>
Net Income Current Period	<u>(1,764.97)</u>	<u>(5,513.70)</u>	<u>(3,748.73)</u>	<u>212.39 %</u>
Total Liabilities and Equity	<u>352,745.48</u>	<u>347,231.78</u>	<u>(5,513.70)</u>	<u>(1.56) %</u>

Endowment Fund

Farmington Community Library
Revenue and Expenditure Report
As of June 30, 2022

	Year Ending 06/30/2021 END BALANCE	Year To Date 06/30/2022 YTD BALANCE
Revenue		
000669 - Investment Gain Loss	(1,764.97)	(5,513.70)
Total Revenue	<u>(1,764.97)</u>	<u>(5,513.70)</u>
Total Revenue in Excess of Expenses	<u>(1,764.97)</u>	<u>(5,513.70)</u>

Capital Reserve Fund

Farmington Community Library
 Comparative Balance Sheet
 As of June 30, 2022

	PERIOD ENDED 06/30/2021	PERIOD ENDED 06/30/2022	CHANGE	% CHANGE
Assets				
Cash & Cash Equivalents				
000006 - Capital Reserve Money Market	1,827.14	0.00	(1,827.14)	(100.00) %
000011 - Millage Money Market - Comerica	0.00	2,920,151.25	2,920,151.25	100.00 %
000014 - Capital Reserve Cash	2,299,542.65	0.00	(2,299,542.65)	(100.00) %
Total Cash & Cash Equivalents	<u>2,301,369.79</u>	<u>2,920,151.25</u>	<u>618,781.46</u>	<u>26.88 %</u>
Total Assets	<u>2,301,369.79</u>	<u>2,920,151.25</u>	<u>618,781.46</u>	<u>26.88 %</u>
Liabilities and Equity				
Equity				
000390 - Fund Balance	2,080,794.71	2,301,369.79	220,575.08	10.60 %
Total Equity	<u>2,080,794.71</u>	<u>2,301,369.79</u>	<u>220,575.08</u>	<u>10.60 %</u>
Net Income Current Period	220,575.08	618,781.46	398,206.38	180.53 %
Total Liabilities and Equity	<u>2,301,369.79</u>	<u>2,920,151.25</u>	<u>618,781.46</u>	<u>26.88 %</u>

Capital Reserve Fund

Farmington Community Library
Revenue and Expenditure Report
As of June 30, 2022

	Year Ending 06/30/2021 END BALANCE	Year To Date 06/30/2022 YTD BALANCE
Revenue		
000665 - Interest	449.08	1,195.46
Total Revenue	<u>449.08</u>	<u>1,195.46</u>
Transfers		
000699 - Transfer in	220,126.00	617,586.00
Total Transfers	<u>220,126.00</u>	<u>617,586.00</u>
Total Revenue in Excess of Expenses	<u>220,575.08</u>	<u>618,781.46</u>

Farmington Community Library
Investment Report
Month Ending May 31, 2022

Account Name	Balance	Current Rate	Current Month Interest	YTD Interest Income (by Calendar Year)	Investment Type	GL Acct
Comerica Millage Money Market	8,473,388.24	0.06%	448.52	2,114.53	Money Market	000011
Fidelity Liberty Endowment	347,231.78	0.00%	391.66	(5,461.39)	Investment	000017
	<u>8,820,620.02</u>			<u>(3,346.86)</u>		

Director's Report July 14, 2022

Patron Comments

Included in your Board packet.

Monthly Birthday Celebrations

June birthdays included Kelley Siegrist, Maria Showich-Gallup, Jill O'Hara, Joan Castillo, Jennifer McArdle, and Sarah Zitter Masindi. Ice Cream cake was the cake of choice.

Staffing

Sona Avedikian started on July 6 as a PT Graphic Designer. In addition, Evan Kwok started as an IT Page to help out the IT department.

Overtime/Bereavement

Through June 18, 2022, overtime for the FY came to \$3718.06 and bereavement hours came to 74.25; 10 individuals used the benefit ranging from 2 hours per instance to 24 hours per instance.

Space Utilization Study Kick Off Meeting

On June 30 the first meeting for the Space Utilization Study took place. This was a high-level discussion centering around under-utilized spaces, outdoor spaces, office space, study rooms, and wants/needs. Next step is for Merritt Cieslak to draft a Plan of Work which will include meetings with the various departments.

New Business Resource and Page

As a partner with Oakland County's new Business Forward initiative, the library hosted one of their program's "How to Start a Business" and our business resources are now part of the Oakland County's Business Forward Resource Hub. In addition, we have developed a Small Business Page on our web page highlighting our business resources including a new resource through Gale Business - Plan Builder. | [Farmington Community Library \(farmlib.org\)](https://www.farmingtoncommunitylibrary.org)

Library Trustee Roundtable

The Farmington Library is hosting a Library Trustee Roundtable through the Library of Michigan. This is one of two around the state. This will be held on Monday, July 11 from 1:00-3:00 PM

Gale Analytics

Gale Analytics is up and running! Sarah will be digging through the data to see where we need to market our services and the best way to do so.

Chamber Event at the Library

This was a huge success, and hopefully, a great beginning to many partnerships with the chamber and local businesses. Over 20 people from various were in attendance – many of whom were first time visitors to the library.

New Online Event Calendar

After many years with the same event calendar, we will be parting ways with Sign Up through Demco and moving to one through The Library Market with more tools that will benefit both staff and patrons. We will also be moving our meeting room rental process into the 21st century by having an online process to reserve and pay for meeting room rentals. Look for these changes to happen sometime in September.

Organizational Goals

We had set a circulation goal of 882,000 for last FY. We came so close! Our total circulation for FY 2021-2022 was 831,421. We were short by 50,579. For this FY, we have three organizational goals, still under discussion but this is the way it is looking – increase circulation by 10%, increase library card holders by 15%, and increase attendance at programs by 10-12%.

Collection Development Policy Update

After sitting through a webinar regarding collection development polices, we discovered that we cannot limit challenges to our collection to our residents only. Everyone has the first amendment right to be heard. So, in section 6, we need to change the first two sentences to make it more generic:

*The Board of Trustees recognizes the right of citizens **patrons** to request that the Library reevaluate any item in the collection. Residents of Farmington and Farmington Hills **Patrons** wishing reconsideration of an item must complete and sign a Request for Reconsideration of Library Materials form available at each FCL location or online.*

TLN Director Buddy System

Over the past two years, there has been a lot of change with many new directors coming onboard. To support the many new directors, TLN has set up a buddy system – pairing more experienced directors with newer ones. My buddy is Eva Davis from the Canton Public Library – Canton belongs to our consortium – Metronet.

Submitted by
Kelley Siegrist
Director

Farmington Community Library Output Statistics - June 2022

Circulation Services	Jun 2022	Jun 2021	Change	This YTD	Last YTD	Change
Liberty Street	20,363	13,893	6,470	230,112	161,030	69,082
12 Mile	45,750	24,296	21,454	490,257	291,772	198,485
eBooks	9,492	7,401	2,091	111,052	96,330	14,722
Total Circulation	75,605	45,590	30,015	831,421	549,132	282,289
Self-Service Components of Total Library Circulation:						
Circulation via Website	771	857	(86)	10,729	7,520	3,209
Circulation via Self Check	22,498	20,341	2,157	206,855	101,115	105,740
Self-Service % of Total Circs	30.78%	46.50%	-15.72%	26.17%	19.78%	6.39%
Door Counters	Jun 2022	Jun 2021	Change	This YTD	Last YTD	Change
Liberty Street	8,391	6,345	2,046	95,019	31,694	63,325
12 Mile	17,585	11,079	6,506	177,883	43,317	134,566
Total Library Visitors	25,976	17,424	8,552	272,902	75,011	197,891

Information Services	Jun 2022	Jun 2021	Change	This YTD	Last YTD	Change
Online Chat	34	343	(309)	626	402	224
eMail	309	433	(124)	5,408	7,199	(1,791)
Liberty Street Phone	1,057	555	502	8,470	8,166	304
Liberty Street In-Person	6,480	2,337	4,143	42,780	11,363	31,417
Liberty Street Total	7,537	2,892	4,645	51,250	19,529	31,721
12 Mile Phone	1,256	845	411	11,739	15,463	(3,724)
12 Mile In-Person	6,422	4,647	1,775	46,331	18,604	27,727
12 Mile Total	7,678	5,492	2,186	58,070	34,067	24,003
Total Library Use	15,558	9,160	6,398	115,354	61,197	54,157

Electronic Services	Jun 2022	Jun 2021	Change	This YTD	Last YTD	Change
PC and Wireless Logins:						
Liberty Street Public Computers	1,346	870	476	14,223	3,118	11,105
12 Mile Public Computers	1,644	1,029	615	17,116	3,152	13,964
Public Computer Total	2,990	1,899	1,091	31,339	6,270	25,069
Liberty Street Wireless	11,058	5,462	5,596	84,129	28,780	55,349
12 Mile Wireless	34,284	14,033	20,251	262,470	54,663	207,807
Wireless Total	45,342	19,495	25,847	346,599	83,443	263,156
Total Computer Use	48,332	21,394	26,938	377,938	89,713	288,225
Web Pages Viewed:						
Adult, Teen & Children's Pages	147,870	65,774	82,096	1,045,313	932,968	112,345
Catalog Searches	80,326	46,647	33,679	658,811	802,620	(143,809)
Total Web Pages Viewed	228,196	112,421	115,775	1,704,124	1,735,588	(31,464)

Programs	Jun 2022	Jun 2021	Change	This YTD	Last YTD	Change
Programs	85	77	8	904	754	150
Attendance	4,119	2,830	1,289	27,255	14,802	12,453



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name _____

Date 07th June 2022

Address _____ City Farmington Zip _____

Phone _____ Email _____

What made your Library visit special?

Excellent service
Staff is very kind helpful

Turn over to leave a suggestion for Library staff.

Suggestion:

I recommend taking passwords of the computers so people can use them

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our Service Improvement Team reads and reviews all suggestions!

Suggestion:

We wish baby story time was a little later! 10:30 is right in the middle of most young baby's morning naps so babies are a bit cranky! 11:30 or 12 would be better!

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our Service Improvement Team reads and reviews all suggestions!

Main Library 32737 W. 12 Mile Road, Farmington Hills, MI 48334 • Farmington Branch 23500 Liberty Street, Farmington, MI 48335

FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name _____ Date _____

Address _____ City _____ Zip _____

Phone _____ Email _____

What made your Library visit special?

We love the library! Such welcoming staff & so many fun programs

Turn over to leave a suggestion for Library staff.



FARMINGTON COMMUNITY LIBRARY
www.farmlib.org

How are we doing?

Name _____ Date 06/09/21
 Address _____ City _____ Zip _____
 Phone _____ Email _____

What made your Library visit special?

Thank you so much for your help Sharon

Turn over to leave a suggestion for Library staff.



FARMINGTON COMMUNITY LIBRARY
www.farmlib.org

How are we doing?

Name _____ Date 6-2-22
 Address _____ City _____ Zip 48336
 Phone _____ Email _____

What made your Library visit special?

I can't remember her name, but she helped me find "Sealmates" and, ordered it from Downtown Farmington's Library for me. 😊
Was very nice and helpful.

Turn over to leave a suggestion for Library staff.

12 Mile Library 2021 - 2022 Book Stock and Materials Report

	Previous FY	Additions	Withdrawals	Total 6/30/22
Print Materials				
Adult				
Fiction	55,234	6,254	6,649	54,839
Non-Fiction	48,688	1,447	6,046	44,089
Total Adult Print	103,922	7,701	12,695	98,928
Children's				
Fiction	18,513	3,856	3,051	19,318
Non-Fiction	25,147	925	3,054	23,018
Je/JER/Boardbooks	17,581	1,620	1,707	17,494
Total Children's Print	61,241	6,401	7,812	59,830
Total Print	165,163	14,102	20,507	158,758
Magazine Print Subscriptions				
EBSCO	246	2	14	234
Direct	23	2	0	25
Total Subscriptions	269	4	14	259
Non-Print Materials				
Adult				
Adult Audio Titles (Physical)	14,928	444	2,702	12,670
Adult Audio Titles (Downloadable)	0	0	0	0
Total Adult Audio Titles	14,928	444	2,702	12,670
Adult Video Titles (Physical)	22,955	2,303	4,822	20,436
Adult Video Titles (Downloadable)	0	0	0	0
Total Adult Video Titles	22,955	2,303	4,822	20,436
Adult eDatabases (FCL)	0	0	0	0
Adult eDatabases (MeL)	0	0	0	0
Total Adult eDatabases	0	0	0	0
Adult eBooks	0	0	0	0
Adult Games & Puzzles	0	99	0	99
Adult Disability Support	7	0	0	7
Adult Equipment	0	161	1	160
YA Video Games	659	26	2	683
Total Adult Non-Print	38,549	3,033	7,527	34,055

12 Mile Library 2021 - 2022 Book Stock and Materials Report

	Previous FY	Additions	Withdrawals	Total 6/30/22
Non-Print Materials				
Children's				
J Audio Titles (Physical)	2,043	131	91	2,083
J Audio Titles (Downloadable)	0	0	0	0
Total Children's Audio Titles	2,043	131	91	2,083
J Video Titles (Physical)	4,010	1,551	2,083	3,478
J Video Titles (Downloadable)	0	0	0	0
Total Children's Video Titles	4,010	1,551	2,083	3,478
J eDatabases (FCL)	0	0	0	0
J eDatabases (MeL)	0	0	0	0
Total Children's eDatabases	0	0	0	0
J eBooks	0	0	0	0
J Disability Support	397	55	6	446
J Games (CD-Rom& LeapFrog)	0	0	0	0
Play Kits	0	5	0	5
Total Children's Non-Print	6,450	1,742	2,180	6,012
Total Non-Print	44,999	4,775	9,707	40,067
Total eDatabases	0	0	0	0
Total eBooks	0	0	0	0

Liberty Street 2021 - 2022 Library Book Stock and Materials Report

	Previous FY	Additions	Withdrawals	Total 6/30/22
Print Materials				
Adult				
Fiction	21,856	3,487	3,805	21,538
Non-Fiction	12,863	761	1,030	12,594
Total Adult Print	34,719	4,248	4,835	34,132
Children's				
Fiction	7,450	783	793	7,440
Non-Fiction	9,496	364	1,762	8,098
JE/JER/Boardbooks	10,908	587	365	11,130
Total Juvenile Print	27,854	1,734	2,920	26,668
Total Print	62,573	5,982	7,755	60,800
Magazine Print Subscriptions				
EBSCO	159	0	0	159
Direct	6	0	0	6
Total Subscriptions	165	0	0	165
Non-Print Materials				
Adult				
Adult Audio Titles (Physical)	3,412	152	237	3,327
Adult Audio Titles (Downloadable)	0	0	0	0
Total Adult Audio Titles	3,412	152	237	3,327
Adult Video Titles (Physical)	5,671	579	525	5,725
Adult Video Titles (Downloadable)	0	0	0	0
Total Adult Video Titles	5,671	579	525	5,725
Adult eDatabases (FCL)	0	0	0	0
Adult eDatabases (MeL)	0	0	0	0
Total Adult eDatabases	0	0	0	0
Adult eBooks	0	0	0	0
Adult Games & Puzzles	0	26	0	26
Adult Disability Support	0	0	0	0
Adult Equipment	0	56	1	55
YA Video Games	446	30	3	473
Total Adult Non-Print	9,529	843	766	9,606

Liberty Street 2021 - 2022 Library Book Stock and Materials Report

	Previous FY	Additions	Withdrawals	Total 6/30/22
Non-Print Materials				
Children's				
J Audio Titles (Physical)	1,833	124	812	1,145
J Audio Titles (Downloadable)	0	0	0	0
Total Children's Audio Titles	1,833	124	812	1,145
J Video Titles (Physical)	1,781	36	118	1,699
J Video Titles (Downloadable)	0	0	0	0
Total Children's Video Titles	1,781	36	118	1,699
J eDatabases (FCL)	0	0	0	0
J eDatabases (MeL)	0	0	0	0
Total Children's eDatabases	0	0	0	0
J eBooks	0	0	0	0
J Disability Support	1	0	0	1
J Games (CD-Rom & Leap Frog)	3	0	0	3
Play Kits	0	0	0	0
Total Children's Non-Print	3,618	160	930	2,848
Total Non-Print	13,147	1,003	1,696	12,454
Total eDatabases	0	0	0	0
Total eBooks	0	0	0	0

Digital Branch 2021 - 2022 Library Book Stock and Materials Report

	Previous FY	Additions	Withdrawals	Total 6/30/22
Print Materials				
Adult				
Fiction	0	0	0	0
Non-Fiction	0	0	0	0
Total Adult Print	0	0	0	0
Children's				
Fiction	0	0	0	0
Non-Fiction	0	0	0	0
JE/JER/Boardbooks	0	0	0	0
Total Juvenile Print	0	0	0	0
Total Print	0	0	0	0
Magazine Print Subscriptions				
EBSCO	0	0	0	0
Direct	0	0	0	0
Total Subscriptions	0	0	0	0
Non-Print Materials				
Adult				
Adult Audio Titles (Physical)	0	0	0	0
Adult Audio Titles (Downloadable)	45,945	4,693	1,687	48,951
Total Adult Audio Titles	45,945	4,693	1,687	48,951
Adult Video Titles (Physical)	0	0	0	0
Adult Video Titles (Downloadable)	13,019	2,872	1,012	14,879
Total Adult Video Titles	13,019	2,872	1,012	14,879
Adult eDatabases (FCL)	23	0	2	21
Adult eDatabases (MeL)	63	0	0	63
Total Adult eDatabases	86	0	2	84
Adult eBooks	48,152	6,377	1,545	52,984
YA Games	0	0	0	0
Total Adult Non-Print	107,202	13,942	4,246	116,898

Digital Branch 2021 - 2022 Library Book Stock and Materials Report

	Previous FY	Additions	Withdrawals	Total 6/30/22
Non-Print Materials				
Children's				
J Audio Titles (Physical)	0	0	0	0
J Audio Titles (Downloadable)	0	0	0	0
Total Children's Audio Titles	0	0	0	0
J Video Titles (Physical)	0	0	0	0
J Video Titles (Downloadable)	0	24	0	24
Total Children's Video Titles	0	24	0	24
J eDatabases (FCL)	3	0	0	3
J eDatabases (MeL)	10	0	0	10
Total Children's eDatabases	13	0	0	13
J eBooks	0	0	0	0
J Disability Support	0	0	0	0
J Games (CD-Rom & Leap Frog)	0	0	0	0
Play Kits	0	0	0	0
Total Children's Non-Print	13	24	0	37
Total Non-Print	107,215	13,966	4,246	116,935
Total eDatabases	99	0	2	97
Total eBooks	48,152	6,377	1,545	52,984

FCL 2021 - 2022 Materials Report: Combined Branches Total

	Previous FY	Additions	Withdrawals	Total 6/30/22
Print Materials				
Adult				
Fiction	77,090	9,741	10,454	76,377
Non-Fiction	61,551	2,208	7,076	56,683
Total Adult Print	138,641	11,949	17,530	133,060
Children's				
Fiction	25,963	4,639	3,844	26,758
Non-Fiction	34,643	1,289	4,816	31,116
JE/JER/Boardbooks	28,489	2,207	2,072	28,624
Total Children's Print	89,095	8,135	10,732	86,498
Total Print	227,736	20,084	28,262	219,558
Magazine Print Subscriptions				
EBSCO	405	2	14	393
Direct	29	2	0	31
Total Subscriptions	434	4	14	424
Non-Print Materials				
Adult				
Adult Audio Titles (Physical)	18,340	596	2,939	15,997
Adult Audio Titles (Downloadable)	45,945	4,693	1,687	48,951
Total Adult Audio Titles	18,340	596	2,939	15,997
Adult Video Titles (Physical)	28,626	2,882	5,347	26,161
Adult Video Titles (Downloadable)	13,019	2,872	1,012	14,879
Total Adult Video Titles	28,626	2,882	5,347	26,161
Adult eDatabases (FCL)	23	0	2	21
Adult eDatabases (MeL)	63	0	0	63
Total Adult eDatabases	86	0	2	84
Adult eBooks	48,152	6,377	1,545	52,984
YA Video Games	1,105	56	5	1,156
Total Adult NonPrint	155,280	17,818	12,539	160,559

FCL 2021 - 2022 Materials Report: Combined Branches Total

	Previous FY	Additions	Withdrawals	Total 6/30/22
Non-Print Materials				
Children's				
J Audio Titles (Physical)	3,876	255	903	3,228
J Audio Titles (Downloadable)	0	0	0	0
Total Children's Audio Titles	3,876	255	903	3,228
J Video Titles (Physical)	5,791	1,587	2,201	5,177
J Video Titles (Downloadable)	0	24	0	24
Total Children's Video Titles	5,791	1,587	2,201	5,177
J eDatabases (FCL)	3	0	0	3
J eDatabases (MeL)	10	0	0	10
Total Children's eDatabases	13	0	0	13
J eBooks	0	0	0	0
Games (CD-Rom & Leap Frog)	3	0	0	3
Play Kits	0	5	0	5
Total Children's NonPrint	10,068	1,902	3,110	8,860
Total Non-Print	165,348	19,720	15,649	169,419
Total eDatabases	99	0	2	97
Total eBooks	48,152	6,377	1,545	52,984