

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - July 10, 2025**

Board Members Present: Muthukuda, Murphy, Snodgrass, Doby, Snead, White (arrives late)

Board Members Absent: McClellan, Brown

Staff Members Present: Siegrist, Baker, Peterson, Kantz

Staff Members Absent: Showich-Gallup

CALL TO ORDER

The Regular Board Meeting was called to order at 6:08 by Vice President Muthukuda.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the August 14, 2025 Board meeting was supported by Snead.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. Sophie - desired Palestinian program

Richard A. - chess club formation

APPROVAL OF MINUTES

MOTION by Doby to approve the Minutes of the Regular Board Meeting held July 10, 2025, was supported by Murphy.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

(White arrives.)

TREASURER'S REPORT

MOTION by Murphy to approve paying July 2025 operating bills totaling \$577,945.15 was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

MOTION by White to receive and file July 2025 financial reports was supported by Murphy.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlesbois)

- No report. Friends Board on summer hiatus.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Summer Reading goals in terms of participants and total hours read were surpassed. 3,942 participants logged 75,526 hours. Over 3,000 books were given to children and teens.
- FCL is appearing in the Chamber of Commerce Chamber Link newsletter. Sherri Vaughn is "spotlighted".
- Decision to move the food trucks to the evening has been successful. The last event will be August 19.
- New LED lighting has been installed throughout the Liberty St. building and in the nonfiction area at Twelve Mile.
- Free roundtrip transportation to Michigan Activity Pass (MAP) destinations is free for adults 60+ through September.
- Friends will host author Katherine Center on Monday, October 18. Registration is required.
- Staff highlight: Brian Kantz, business office manager.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Director Search

Posting has closed. Eight candidates are being invited to the first round of interviews (with the Personnel Committee) September 8 and 10.

Facilities (S. Snodgrass)

- Committee is exploring the project that Plymouth District Library is undertaking.
- P. Wegrzynowicz is working with current landscaping companies to develop a plan for weeding the grounds.
- LED light installation is complete.
- K. Siegrist has created a document that places desired projects on a timeline. Patrons will arrive by flying car in 2038 to celebrate completion.
- The next Committee meeting will be September 4.

Finance (S. Snead)

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- Working on capability to donate through website.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

A. Cope:

1. Reporting cleanliness status in computer area and bathroom.
2. Concern about interaction with a staff member.

PUBLIC COMMENT

None

TRUSTEE COMMENT

- R. Murphy - situation involving SMART bus failing to show up to pick up patron is not acceptable.
- S. Snead - thank you to all staff who participated in Founders Fest parade. Parade goers appreciated library presence.

ADJOURNMENT

The Board meeting was adjourned by Vice President Muthukuda at 7:03. The next meeting of the Library Board is scheduled for Thursday, September 11, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees