

**Farmington Community Library Board of Trustees  
Board Meeting - 6:00 p.m. – June 8, 2023**

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Board Members Present:       Murphy, Brown, Hahn, White, Doby, McClellan

Board Members Absent:       None (Two seats vacant)

Staff Members Present:       Siegrist, Showich-Gallup, Peterson, Wrench, Baker

Staff Members Absent:       None

**PUBLIC HEARING**

Kari Shea, Brittany Kohler represent Plante Moran.

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:12 by President Ernie McClellan..

**APPROVAL OF AGENDA**

**MOTION** by Doby to approve the Agenda for the June 8, 2023 Board meeting was supported by Brown.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held on May 11, 2023, was supported by Murphy.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**2024 BUDGET APPROVAL**

**MOTION** by Brown to approve the 2024 Budget was supported by Doby.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**2023 BUDGET AMENDMENT**

**MOTION** by Brown to approve amendment of the 2023 Budget, adding \$124, 295 to Revenues and Expenditures, was supported by Murphy.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

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### **TREASURER'S REPORT**

**MOTION** by Brown to approve May expenditures totaling \$681,823.78 was supported by Doby.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file April 2023 financial reports was supported by Doby.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

### **SUBCOMMITTEES**

#### **Personnel**

E. McClellan thanks Committee, especially R. Murphy.

#### **Strategic Planning**

E. McClellan thanks Committee, especially former board member M. Stryd.

### **FRIENDS' REPORT** (S. Charlebois)

- Thank you to Gala attendees. 215 RSVPs were received.
- There will be a Book Sale July 21-23 in the Auditorium.
- S. Charlebois will be attending the ALA Conference in Chicago June 22-27 and the United for Libraries Virtual Conference August 1-3. She attended a webinar on advocacy.

### **LIBRARY DIRECTOR'S REPORT** (K. Siegrist)

- The FCL App is live!
- Next food truck (June 27) is Batter Up. Resources highlighted will be YMCA, the Hawk, and Michigan Department of Health and Human Services.
- Strategic Plan actions for 2023-24 will include: a master plan, accessibility audit, new wayfinding signage, collaboration with Smart Flex, mapping existing community partners and evaluating partnerships, a community profile report to focus outreach, creating biannual town hall meetings, holding a board study session.
- Coordinating meeting with Farmington Schools was held June 7.
- Assistant Director position has been posted. Caryn Finkelman (Circulation) will be filling the opening for part time Adult Librarian.

### **Facilities** (D. Wrench)

- Fire door construction is nearly complete. Electrical inspector has asked for work to main panel. Work should be done in two weeks.
- Carpet coming in July for stairs to Children's at Twelve Mile.
- Conveyor drawings will be coming.
- Liberty Street pumps (keeping water out) will need replacing.
- Ramp at Twelve Mile entrance to be replaced in two weeks.
- FCL is realizing cost savings because of improvements to HVAC, work on the fire door, and installation of conveyor system that will be electronic, not pneumatic.

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**Staff Presentation** - Jill Baker

J. Baker presented e-books, particularly Hoopla and Libby.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Election of Officers**

President - Ernie McClellan

Vice President - Bob Hahn

Treasurer - Kathie Brown

Secretary - Jim White

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

None

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 7:37 pm. The next meeting of the Library Board is scheduled for Thursday, July 13, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees