

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - July 10, 2025**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Snodgrass, Doby, Snead

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Węgrzynowicz

Staff Members Absent: Baker

CALL TO ORDER

The Regular Board Meeting was called to order at 6:02 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the July 10, 2025 Board meeting was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. Sophie - desired Palestinian program

Stacey K. - need for Palestinian program

Richard A. - introduction, planned to comment in future

APPROVAL OF MINUTES

MOTION by Murphy to approve the Minutes of the Regular Board Meetings held May 8, 2025, was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve paying June 2025 operating bills totaling \$569,043.95 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file June 2025 financial reports was supported by Snead.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (K. Siegrist)

- There is an opening on Friends Board.
- Teens now need a work permit in order to volunteer.
- Book Sale will occur in October. Donations are needed.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- FCL just missed one million circulations for FY 2024-2025. (Roughly 7,000 short)
- Jan Pro, FCL's cleaning service and neighbor on Twelve Mile, donated \$500 for 2026 Summer Reading.
- As of July 7, 25,000 reading hours have been logged during Summer Reading.
- M. Showich-Gallup and B. Hall were interviewed by WXYZ Channel 7 regarding tips on helping families avoid "summer slide" in academics.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Director Search

Staff were asked for desired interview questions. Posting has gone live.

- Retiree Health funding
Under New Business

Facilities (S. Snodgrass)

- Drawings for Phase One expected soon.
- The next Committee meeting will be August 7.

Finance (K. Brown)

- Committee is investigating ideas for large-scale donor support of FCL.
- Donation link on website is being fixed.

UNFINISHED BUSINESS

- Elevator at Liberty St.

MOTION by Doby to authorize up to \$297,000 for Liberty St. elevator upgrade was supported by Snead.

Vote: Aye: All in favor

Opposed: None

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Motion passed.

NEW BUSINESS

- Retiree Health Funding

MOTION by Murphy to reimburse FCL for annual retiree healthcare funding from the Retiree Trust account each June was supported by Muthukuda (per advice of Plante Moran).

Vote: Aye: All in favor

Opposed: None

Motion passed.

- LED lighting

MOTION by Doby to authorize \$25,000 for LED light installation in designated areas at both branches was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

Dr. Sophie: desired speakers for Palestinian program.

Ricard A. - would like to start a chess club

TRUSTEE COMMENT

- S. Snead - thank you to M. Showich-Gallup and B. Hall for doing Channel 7 interview, as summer slide is a real challenge for families.
- R. Murphy et. al. - thank you to patron for baked goods.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:42. The next meeting of the Library Board is scheduled for Thursday, August 14, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees