

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - April 9, 2026**

Board Members Present: McClellan, Muthukuda, Brown, Doby, Snodgrass, White

Board Members Absent: Murphy, Snead

Staff Members Present: Matthews, Baker

Staff Members Absent: Peterson, Showich-Gallup

CALL TO ORDER

The Regular Board Meeting was called to order at 6:06 by President McClellan.

APPROVAL OF AGENDA

MOTION by Snodgrass to approve the Agenda for the April 9, 2026 Board meeting adding "Life Insurance" under New Business was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

MOTION by Muthukuda to approve the Minutes of the Regular Board Meeting held March 12, 2026, was supported by Snodgrass.

Vote: Aye: Muthukuda, Snodgrass, Brown, Doby, White

Opposed: None

Abstain: McClellan

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying March 2026 operating bills totaling \$480,111.44 was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file March 2026 financial reports was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

K. Brown:

- YTD interest earned from Michigan Class is \$133,901.13.

FRIENDS' REPORT (J. Baker for S. Charlesbois)

- Spring book sale will be held from Thursday, April 16 (evening) to Saturday, April 18. Bag sale will begin on April 19.
 - Odds and Ends Art Auction will be held Friday, April 24.
- E. McMullen - April is Friends' Month.

LIBRARY DIRECTOR'S REPORT (S. Matthews)

- FCL received a grant from Molina Healthcare of Michigan and Superiorland Library Cooperative to address isolation and loneliness among seniors.
- S. Matthews and K. Sexton attended the Public Library Association Conference.
- National Library Week is April 19-25. This year's theme is "Find Your Joy".
- The Arab American Heritage Fest will be held at Twelve Mile on April 19 from 1:30 to 4:30.
- The Asian American & Pacific Islander Fest will be held at Twelve Mile on May 3 from 1:00 to 4:30.
- Royal Roof has repaired some leaks at Twelve Mile in new roof area, and will return if necessary. There are some leaks that are not in the new roof.
- FCL is looking to make self checkout stations more accessible.
- S. Matthews will meet with Aaron Phillips, McCarthy and Smith Project Director, and MCD Architects on April 13 for review of Phase One plans.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- No update

Facilities (S. Snodgrass)

- Procedures for updating hold locker software are being smoothed out.
- Twelve Mile entry awning will be painted.
- Concrete repairs at Twelve Mile, now part of Phase One, may be separated in order to address them before construction begins in September.
- Acid washing bathroom floors was discussed.

Finance (K. Brown)

- Committee feels there is value in having an owner's representative during construction.

MOTION by Brown to put owner's representation service out for bid was supported by Doby.

Vote: Aye: All in favor (6-0)

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Opposed: None

Motion passed.

- Committee continues to discuss donation mechanisms. Gift policy is being tweaked before it will be brought to Board. Committee may ask Plante Moran to educate Board on endowments.

UNFINISHED BUSINESS

None

NEW BUSINESS

- Life Insurance

MOTION by Doby to approve "Alternate 2" life insurance package from Mutual of Omaha, increasing benefit for Class 5 to \$15,000 if premium does not increase by more than \$200, was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

This motion is now in the lead for longest motion of the year.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

- S. Snodgrass - what is status of contract with McCarthy & Smith?

S. Matthews - meeting will occur Monday, April 13. Provided architectural plans are 100% complete and correct, then contract can be signed.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:06. The next meeting of the Library Board is scheduled for Thursday, May 14, 2026, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees